


Upgrading to 4DM Personal v2024

OVERVIEW

Download 4DM v2024 to upgrade to the latest version of 4DM Personal. Customers with active INVIA Maintenance Agreements receive upgrades at no additional cost. Once users have completed the upgrade, they can take advantage of the new features that are available. The patient datasets, results files, and screen shots saved from earlier versions of 4DM can be opened with 4DM v2024. However, 4DM v2024 patient datasets, results files, and screen shots can not be opened in older versions of 4DM.

Floating License installations - note that all workstations which connect to a common license manager must be upgraded before resuming use of 4DM.

	<p>All shared databases will be automatically rebuilt at the time of the upgrade. Depending on the number of shared databases, this could take up to an hour to complete. We recommend performing your upgrades at the end of the day.</p>
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HOW TO GUIDE

In preparation for a seamless installation be sure to:

- Identify the workstation(s) where 4DM must be installed
- Obtain the v2024 license file
- Download the 4DM v2024 software
- Back-up current 4DM preferences

NOTE FOR UPGRADING TO V2024 ONLY

- **Prior to installing the License Manager, you must first uninstall the existing License Manger.**
 - Click on **Start Menu** and choose **Control Panel**
 - From Control Panel select **Programs** then **Programs and Features**
 - Find **4DM Licensing** and right click and select **Uninstall**
- After uninstalling the existing License Manager follow steps 1-3 noted above for **Install the License Manger Software.**

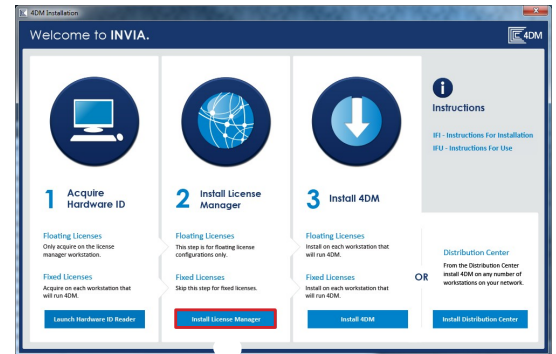
Backup Preferences

1. To retain any or all configuration changes and additions that have been made to workflows, screens, and report templates, back-up all preferences and report templates before upgrading. Please refer to the **Backing Up Preferences** Reference Guide for steps. These settings can then be restored after the upgrade process.
2. If different configuration or report changes were made for different workstations, each unique workstation needs to have its preferences backed-up.

If modifications were made to the 4DM default templates without renaming the files, upgrading without backing up will over-write the user's changes.



i Preferences can easily be backed-up by following the steps in the **Backing Up Preferences** Reference Guide.



Install License Manager [FLOATING CONFIGURATIONS ONLY]

- Skip this section if upgrading fixed licenses.

1. In the downloaded 4DM Installation folder, open **Install_4DM**
2. Click **Install License Manager** **1**
3. Within InstallShield Wizard: click **Next**, click **Install**, and then click **Finish**
4. Place the provided **server.lic** license file, sent via email with your upgrade instructions, in the following directory:

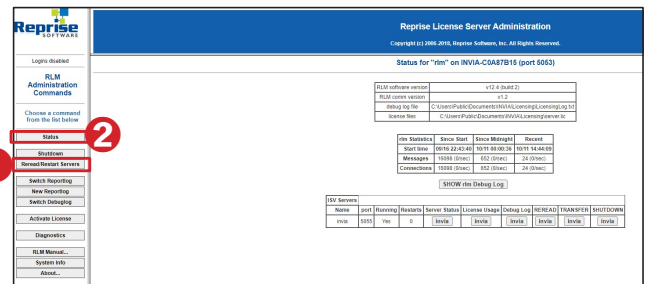
C:\Users\Public\Documents\INVIA\Licensing

Note that the License Manager must have a static IP Address.

Configure and Verify License Manager Installation [FLOATING CONFIGURATIONS ONLY]

- Skip this section if upgrading fixed licenses.

1. Launch a web browser
2. Input the **IP address** of the computer where the License Manager resides, followed by a colon and port 5054, and hit Enter (e.g., <http://123.456.789.10:5054>) to open the *Reprise License Server Administration* window
3. Click **Reread/Restart Servers** **1**
 - a. Select **invia** from the dropdown menu (If that is not an option, select **all**)
 - b. Click the **REREAD/RESTART** button
4. Click **Status** **2**
 - a. Verify entry provided in **license files** cell (*If cell is empty, check that **server.lic** file was copied to correct folder and repeat steps 3 & 4*)
 - b. Verify ISV Server **invia** is running (*If **invia** server is not running, repeat steps 3 & 4*)
5. Close web browser. The License Manager is now ready for use.



ISV Servers			
Name	port	Running	
invia	5055	Yes	

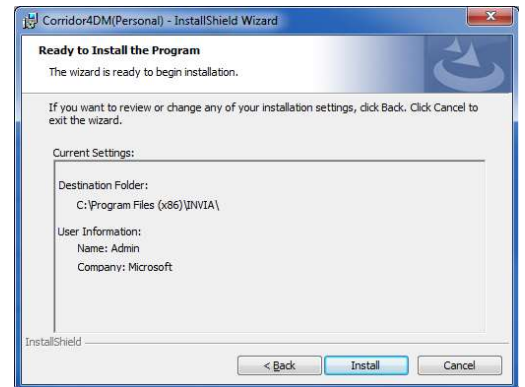
Install 4DM

Repeat these steps for each workstation that will run 4DM

To install, you must log in as "Administrator" or have administrator privileges

1. Ensure that all 4DM applications, including the browser screen, are closed.
2. In the 4DM Installation folder, open **Install_4DM**
3. Click **Install 4DM** to proceed **1**
 - If the **User Account Control** prompt appears, select **Yes** to allow the installation to make the necessary changes to the computer.
4. Select **Yes** to continue and allow the setup to perform an upgrade to Corridor4DM Personal.
5. The InstallShield Wizard will guide the user through the installation process. Once the welcome screen is presented, click **Next** to proceed.
6. Read the End-User License Agreement and select the **I Accept** toggle, followed by **Next**.
7. A user name and a company/organization name may be entered; click **Next**.
8. Click **Next** on the Destination folder screen. Do not change directories.
9. Review the settings InstallShield displays.
 - a. If changes need to be made, click **Back**.
 - b. If the settings are acceptable, click **Install**.
10. Click **Finish**.
11. Some systems may require a system restart. If prompted, select **Yes**.
12. Repeat Steps 1-12 for every workstation that 4DM Personal is installed on.

! At this time all shared databases will automatically rebuild. This can take up to an hour for large databases.

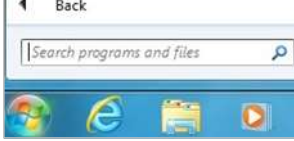


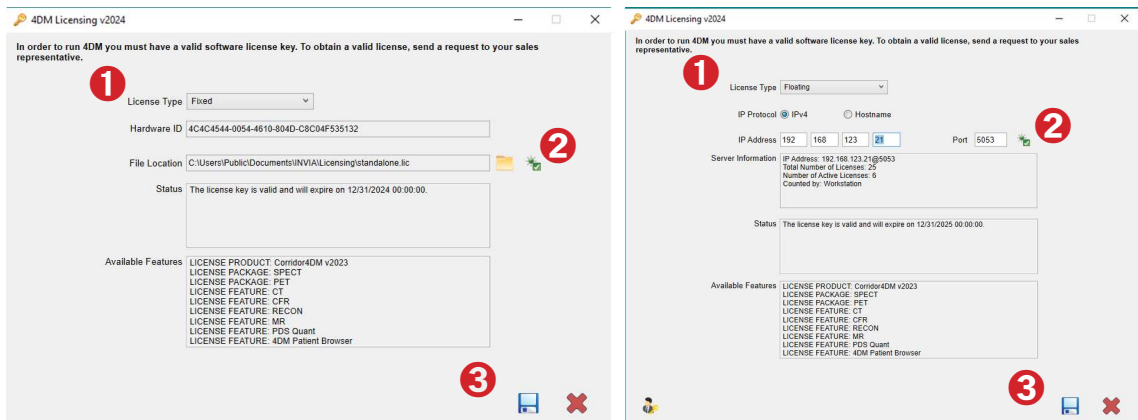
Licensing the Upgrade

Repeat these steps for each workstation that will run 4DM

1. For **fixed** licenses, place the new **standalone.lic** license file, provided via email, onto the desktop.
2. Navigate to **4DM Licensing**:

Windows users

- a. Click the Windows Start button on your desktop.
 - b. Click **All Programs** and click on the **INVIA** folder.
 - c. Select **4DM Licensing**.
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3. Select **Fixed** or **Floating** for **License Model** depending on the license purchased **1**
 - a. For **fixed** licenses, select **Browse** and locate the standalone.lic license file on your desktop, and click **Open**
 - The new license file will automatically replace the old license file in the appropriate folder.
 - b. For **floating** licenses, enter the IP Address of the computer or server where the License Manager was installed. The port number 5053 should remain unchanged for standard installations.
 4. Select the **Check Status** button **2** and confirm that the Available Features listed are v2024.
 5. Select **Save** **3** to activate the license key.
 6. Launch a sample patient in 4DM to check for functionality.
 7. Repeat Steps 1-5 for every workstation that 4DM Personal is installed on.



Step 7 - Restore Preferences:

1. Restore customized workflows, screens, and report templates that were backed-up prior to the upgrade process. Please refer to the **Restoring Preferences** Reference Guide for steps.
2. Be sure to restore preferences for each workstation. For each unique workstation, be sure to restore its unique set of preferences.



i Preferences can easily be restored by following the steps in the **Restoring Preferences** Reference Guide.